

Portland Custodians' Civil Service Board  
Established 1937  
September 13, 2022  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the September 13, 2022, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on September 13, 2022, via Google Meet. Mr. Frank Leavitt attended in person and hosted the meeting from his office at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. Ms. Roshni Sabedra was also in attendance from her office. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain were present via Google Meet. The presiding officer of the meeting was Brian Caufield.

The meeting was called to order at 4:01 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes**

The Minutes of the last meeting (August 30, 2022) were approved as submitted.

### **2. Approval of Hiring List**

Statistics provided by Mr. Leavitt for this meeting indicated a total of 34 applicants, 23 who took the test, and 12 who were interviewed. The average test score was 97.1%, the average interview score was 71.6%, and the overall average was 84.4%. Ten candidates were on the hiring list.

Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

Mr. Leavitt advised the Board that if all ten applicants started work, PPS would have 318 full time employees of the 347 allotted – and definitely headed towards the goal of getting all the positions filled.

There being no other business the meeting was adjourned at 4:05, with the next meeting scheduled for September 27, 2022, under the current two week scheduling.

Jo McClain  
CCSB Secretary